

Fire Action & Evacuation

If you discover a fire or hear the alarm, act immediately. Help anyone who needs assistance to leave.

1 Raise the alarm

Alert everyone in the building straight away.

2 Leave by the nearest exit

Do not stop to collect belongings. Help anyone who needs assistance.

3 Do not run, do not use lifts

Close doors behind you where possible to slow the spread of fire and smoke.

4 Go to the assembly point

Stay together so everyone can be accounted for.

5 Call 999 from a safe place

Ask for the fire service. Give the address or What3Words below.

6 Do not re-enter the building

Wait until the fire service or a committee member confirms it is safe.

ASSEMBLY POINT

The front of the building adjacent to the roadway

In an emergency, call 999

Address: Treswell Village Hall, Town Street, Treswell, Retford, DN22 0EG · What3Words:
FOLLOWERS.COOKIE.CHOIRS

Responsible
person
Shaun Cope
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733058**